THE ORCHID SCHOOL

Baner, Pune

Date: 14.10.2026 **Circular No.:** TOS/FRO/CIR/FS/26-27/31.3

CLASS XI ADMISSIONS – ACADEMIC YEAR 2027–28

Dear Parents,

Greetings from The Orchid School!

We are pleased to announce that the **Class XI admission process for the Academic Year 2027–28** will commence on **Wednesday, 14th October 2026 from 6.00 pm**.

Parents seeking admission under the **General Category** are required to complete the **online registration process, which is mandatory**, within the stipulated registration period.

Parents are requested to read the following instructions carefully before proceeding with the registration.

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1. ONLINE REGISTRATION – GENERAL CATEGORY

- The online registration link will be activated on **Wednesday, 14th October 2026 from 6.00 pm**.
- A **limited number of registrations** will be accepted under the General Category.
- The registration form will remain active only for the specified duration.
- **Online registration is mandatory** for consideration under the General Category.
- Registrations submitted after the stipulated closing time will **not be considered**. Requests for extension of the registration period will not be entertained.
- Parents are advised to keep all required information and documents readily available before opening the registration form so that the registration process can be completed accurately and promptly.
- Submission of the registration form **does not guarantee admission**.

Details Required for Online Registration

Student Details

- Student's full name – exactly as mentioned on the Aadhaar Card
- Date of Birth
- Gender
- Aadhaar Card Number

- Medical history and/or learning diagnosis, if applicable
- Mark obtained in the last class 10th exam subject wise

Parent Details

- Names of both parents
- Mobile numbers of both parents

Registration Link

Grade XI – Sibling / Staff / General Category

https://forms.gle/VbNrHXW19E4tgrx98

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2. ELIGIBILITY CRITERIA

The student's performance in **PT2 / PT3 / Pre-Board / Mid-Term / Final Examination**, as applicable, will be considered for provisional admission.

The following minimum academic criteria shall apply:

- **English:** Minimum **65%**
- **Science:** Minimum **70%** for students opting for **Physics, Chemistry and Biology**
- **Mathematics:** Minimum **70%** in Mathematics (Standard/Basic) for students opting for **Mathematics/Applied Mathematics/ Accountancy/Economics**
- **Overall Percentage:** Minimum **75%**

Students opting for subjects other than Science must also secure an **overall minimum of 75%**.

Subject Combinations

Group	**Subjects (Any Five)**
Group 1	• English**(Compulsory)** • Skill Subject – Data Science / Financial Market Management**(Compulsory)** • Physics • Chemistry • Biology / Informatics Practice • Mathematics – Standard / Applied • Psychology • Economics / Geography • Physical Education / Painting
Group 2	• English**(Compulsory)** • Skill Subject – Data Science / Financial Market Management**(Compulsory)**

	• Accountancy / History • Geography / Business Studies / Entrepreneurship • Sociology / Informatics Practices • Mathematics – Standard / Applied • Psychology / Political Science • Economics • Physical Education / Painting
Group 3	• English**(Compulsory)** • Skill Subject – Data Science / Financial Market Management**(Compulsory)** • Accountancy / History • Geography / Business Studies / Entrepreneurship • Sociology / Informatics Practices • Mathematics – Standard / Applied • Psychology / Political Science • Economics • Physical Education / Painting

Note: Students opting for **Physical Education and Painting** will be required to stay back until **2:30 p.m. on Wednesdays and Thursdays**.

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3. FEE STRUCTURE – ACADEMIC YEAR 2027–28

Particulars	Amount
One-Time Admission Fee (Non-Refundable)	**₹75,000/-**
First Fee Instalment	**₹67,800/-**
School Brochure	**₹1,000/-**
Total Amount Payable at the Time of Admission	**₹1,43,800/-**

Note: The brochure fee of ₹1,000/- is **not applicable to existing TOS students being promoted internally from Class X to Class XI**.

For the indicative fee structure applicable to other grades, please refer to the relevant fee circular available on the School website.

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4. STEP-BY-STEP ADMISSION PROCESS

The admission process will be conducted in the following sequence:

Step	Process	Who Can Attend / Complete	Venue	Timing / Sequence
1	**Token Collection**	● Only parents/families who have received an official invitation from the School may report for token collection. ● The admission process will be conducted strictly according to the token number allotted to each family.	Atrium	**9:00 a.m. onwards**
2	**Parent Orientation**	● It is imperative for both the parents to attend the orientation. ● The student's presence may not be required for the orientation session. ● However, the **child's presence is mandatory for the admission process and interaction.**	Auditorium, Ground Floor	9.30 a.m
3	**Brochure Purchase**	● Brochures and admission forms will be available at the Accounts Desk. ● Brochure Fee: **₹1,000/-**. Not applicable to existing TOS students being promoted internally from Class X to Class XI.	Accounts Desk, Atrium	After Orientation
4	**Student Details / Admission Form**	● Any one parent may complete the form. ● Parents are responsible for ensuring that all information provided is complete, accurate and consistent with the supporting documents.	IT Lab, Basement	After Orientation
5	**Document Verification**	● Any one parent may complete the document-verification process. ● Parents must carry all required **original documents and self-attested**	Conference Room, Basement	After Brochure Purchase

		photocopies. ● Documents will be verified against the information submitted during registration and in the admission form.		
6	**Student Interaction**	● The student is required to interact with the concerned Academic Unit Head.	As directed by the School	After Orientation / As directed
7	**Family Meeting**	● The Family Meeting is an important component of the admission process. ● Parents will be required to interact with the **Director-Principal / Vice Principal**. ● Parents are requested to keep the interaction focused on matters relevant to the student's admission, education and well-being.	Director-Principal's Cabin / Main Admin Office	As per the process and availability
8	**Fee Payment**	● If the parent decides to proceed with the admission, the applicable fee must be paid with in 2 days. ● A seat will not be considered reserved until the applicable fee has been successfully paid and payment clearance has been received.	Accounts Department, Main Admin Office	Within 2 days if proceeding with admission
9	**Admission Confirmation**	● The admission confirmation email will be issued within 3 **days** after the payment amount has been cleared/credited to the School's bank account, subject to completion of all applicable admission formalities, successful document verification and fulfilment of eligibility requirements.	Main Admission Office / Email	Within 3 days after payment clearance

Important: If the applicable fee is not paid within **3 days** of the admission offer, the offer will stand cancelled automatically and the seat may be released to the next eligible student on the waiting list.

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5. ADMISSION WITHDRAWAL / REFUND POLICY

Parents are advised to carefully read and understand the School's **Admission Withdrawal and Refund Policy** before making any payment.

Please refer to the applicable Admission Withdrawal / Refund Policy available on the School website for detailed terms and conditions.

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6. IMPORTANT INSTRUCTIONS AND DISCLAIMER

Parents/Guardians are requested to carefully note the following:

1. All stages of the admission process are mandatory wherever specifically stated.
2. Parents/Guardians are responsible for providing **complete, accurate and truthful information** and all required supporting documents.
3. Parents/Guardians must disclose all relevant information concerning the student's:
    - Medical history
    - Diagnosed conditions/reports, (if any)
    - Prescribed medication, (if any)
    - Special educational or support requirements (if any)
    - Behavioural or learning needs
    - Any other circumstances relevant to the student's safety, well-being and education
4. Parents/Guardians are also expected to disclose any relevant family circumstances that may have a bearing on the student's education, welfare or support requirements at School.
5. Incomplete documentation, non-disclosure of relevant information or non-compliance with the prescribed eligibility requirements may result in discontinuation of the admission process.
6. Payment of fees does not override the prescribed eligibility requirements or admission criteria.
7. Submission of a registration form does not guarantee admission.
8. Admission is subject to **seat availability, fulfilment of eligibility criteria, successful document verification and completion of all prescribed admission formalities**.
9. The decision of the School Management regarding admission shall be **final and binding**.

10. The School Management reserves the right to cancel or withdraw admission at any stage if any information or document submitted by the parent/guardian is subsequently found to be false, misleading, incomplete, inaccurate or materially inconsistent with the facts or supporting records.
11. The School has **limited parking facilities**. Parents are therefore requested to use public transportation while visiting the School on the admission day, wherever feasible.
12. The admission process may take approximately **1–2 hours**. A food counter will be available on the School premises, where refreshments may be purchased directly, subject to availability.

With Best Wishes,

Roshni Hiwale	**Sanjukta Sen**	**Sonali Khambete**	**Namrata Majhail**
Office Administrator	SSS Unit Head	Vice Principal	Director-Principal

This is a computer-generated document and does not require signatures.