THE ORCHID SCHOOL

Baner, Pune

Date: 30.09.2026 **Circular No:** TOS/FRO/CIR/FS/26-27/30

3rd Fee Instalment Circular – Academic Year 2026–27

Classes: Nursery to XII

Dear Parents,

Greetings to you and your family.

This is to inform you that the **3rd fee instalment** for the Academic Year **2026–27** is now due. The fee details are as follows:

Grade	2nd Fee Instalment
Nursery	25,700/-
Jr. Kg	27,800/-
Sr. Kg	30,000/-
I to IV	36,700/-
V to VII	39,800/-
VIII to X	42,900/-
XI	30,800/-
XII	28,900/-

Important Information

- The **3rd fee instalment** has been updated on the **Edunext Fee Portal**.
- **Last date for payment: 17th Oct 2026**

Fee Payment Guidelines

- The school accepts **online fee payments only through the Edunext Fee Portal**. Please use the following link to make the payment:
  https://tos.edunexttechnologies.com/Index
  The fee portal will be operational from **1st Oct 2026**.
- A step-by-step guide for making fee payments through Edunext is attached with this circular.
- For any technical assistance related to the fee portal, please contact **itsupport@theorchidschool.org**.

- Parents who wish to make a physical payment may visit the **School Accounts Office**. The Accounts Office accepts payments made in **cash** as well as through other approved payment modes.
- Parents making payments through **UPI or NEFT** are requested to email the payment screenshot along with the **student's name and class** to **accounts@theorchidschool.org**.
- Please note that if a payment made through **NEFT, UPI, or any other electronic mode** cannot be identified or mapped to the student's account due to incomplete or incorrect payment details, **late fees will be applicable** if the payment is not credited before the due date.
- Kindly note that **UPI payments made using credit cards may attract additional charges**, which shall be borne by the parent.

Transaction Charges (Indicative)

Mode of Payment	Indicative Charges
Visa / MasterCard / American Express Credit Card	2.50% + 18% GST
Debit Card	1.5% of the transaction amount (for all transaction values)
Internet Banking	₹15 per transaction + 18% GST (₹20 per transaction + 18% GST for SBI and ICICI Bank)

Additional Terms & Conditions

- All fee instalments are based on the academic cycle of the respective grade.
- Charges for camps, excursions, and other optional activities will be levied separately and are not included in the school fees.
- A **late fee of ₹50 per day** will be charged for each instalment paid after the due date.
- The late fee will be calculated **for each pending instalment individually** and not on the total outstanding amount.
- The school regularly sends reminders regarding pending fee payments through SMS, email, and telephone calls. We request parents to ensure timely payment of their ward's fees, as it is an essential responsibility. Continued non-payment may affect the school's ability to provide uninterrupted academic and related services to the student.

We sincerely appreciate your cooperation and request you to ensure that the fee payment is completed on or before the due date.

Bhairavnath Godase	**Sonali Khambete**	**Dr. Namrata Majhail**
COO	**Vice Principal**	**Principal-Director**