

EVACUATION DRILL REPORT

Facility Name: - **The Orchid School, Baner**

Address: - **Mhalunge Road, Balewadi Phata, Baner, Pune**

Date: - **20 Aug 2026**

Time: - **11:25**

Person Conducting the drill: - **Mr. Matin Shaikh**

Alarm Activation Method: - **Manual**

Drill Location and simulated conditions: - **School Ground**

Number of occupants evacuated: - **Students - 1141, Staff- 121**

Estimate Time: - **06:30 minutes**

Total Time of Drill: - **04:57 minutes.**

Re-occupation Time: - **06:000 minutes**

Fire alarm system reset: - **Yes.**

Remarks: - The evacuation drill was conducted satisfactorily.
Time was taken more 'due to' student engage in fifth
floor activity.

Fire alarm system tested: - **Yes**

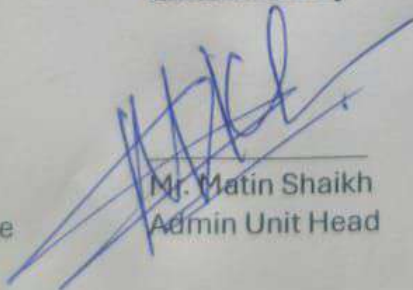
Verified by: **Mr. Matin Shaikh**

Prepared By



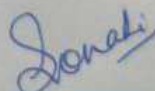
Uttam Gurav
Security In Charge

Authorised By



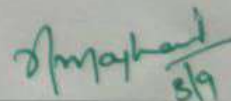
Mr. Matin Shaikh
Admin Unit Head

Approved By



Sonali Khambete
Vice Principal

Approved By



Dr. Namrata Majhail
Director Principal