

The Orchid School
Parent Teacher Association- Executive Meeting
2025-2026

Date: 26th July 2025

Time: 09:30 am

Venue: Conference Room

Agenda:

- Orienting PTA Members with the School Systems
- Formation and introduction of various committees
- Highlights & Updates

| Sr. No. | Name of the Parent / Teacher / Management Representative | Designation | Designation in Executive Committee | Grade |
|----------------|---|------------------------|---|--------------|
| 1 | Dr. Namrata Majhail | Director- Principal | Chairperson | |
| 2 | Ms. Sonali Khambete | Vice Principal | Secretary | |
| 3 | Ms. Nikita Singh | Parent Representative | EPTA Member | I |
| 4 | Ms. Ruchi Chowgule | Teacher Representative | EPTA Member | I |
| 5 | Ms. Neha Ranaware | Parent Representative | EPTA Member | II |
| 6 | Ms. Chaitali Savla | Teacher Representative | EPTA Member | II |
| 7 | Ms. Pradnya Patil | Parent Representative | EPTA Member | III |
| 8 | Ms. Rajeswari Srikrishnan | Teacher Representative | EPTA Member | III |
| 9 | Ms. Neha Lasure | Parent Representative | EPTA Member | IV |
| 10 | Ms. Chanchal Gurung | Teacher Representative | EPTA Member | IV |
| 11 | Mr. Kameshwar Prasad | Parent Representative | EPTA Member | V |
| 12 | Ms. Suparna Maity | Teacher Representative | EPTA Member | V |
| 13 | Ms. Ms. Roshni Gupta | Parent Representative | EPTA Member | VI |
| 14 | Ms. Susmita Patnaik | Teacher Representative | EPTA Member | VI |

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| 15 | Mr. Kameshwar Prasad | Parent Representative | EPTA Member | V |
| 16 | Ms. Suparna Maity | Teacher Representative | EPTA Member | V |
| 17 | Ms. Ms. Roshni Gupta | Parent Representative | EPTA Member | VI |
| 18 | Ms. Susmita Patnaik | Teacher Representative | EPTA Member | VI |
| 19 | Mr. Dhananjay Biswas | Parent Representative | EPTA Member | VII |
| 20 | Ms. Sharmistha Biswas | Teacher Representative | EPTA Member | VII |
| 21 | Mr. Mr. Harshad Salagare | Parent Representative | EPTA Member | VIII |
| 22 | Ms. Jyotsana Kaul | Teacher Representative | EPTA Member | VIII |
| 23 | Mr. Vikram Bhojar | Parent Representative | EPTA Member | IX |
| 24 | Ms. Nutan Chaudhary | Teacher Representative | EPTA Member | IX |
| 25 | Ms. Kavita Deshpande | Parent Representative | EPTA Member | X |
| 26 | Ms. Deepali Kumbhar | Teacher Representative | EPTA Member | X |
| 27 | Ms. Zehra Shinde | Parent Representative | EPTA Member | XI |
| 28 | Ms. Archana Mankar | Teacher Representative | EPTA Member | XI |

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| 29 | Ms. Shweta Shetty | Parent Representative | EPTA Member | XII |
| 30 | Ms. Sangeeta Shukla | Teacher Representative | EPTA Member | XII |

Minutes of the Meeting:

- Director-Principal Namrata Majhail welcomed all the members present.
- The agenda for the meeting was shared with all members.

- **Selection of PTA Members for Various committees in School –**
 - She then announced the different committees wherein Parent and Teacher PTA members were required.
 - To select the PTA representative for various committees, members were oriented about objectives, structure and functioning of the committees in the school.
 - The members were asked to volunteer to be part of the committees as per the norms.
 - The names of the members who will be the part of various committees are given below-
- **School Management Committee:**
 - Parent Representative:
 - Ms. Nikita Singh
 - Ms. Neha Ranware
 - Teacher Representative:
 - Ms. Chanchal Gurung
 - Ms. Jyotsana Kaul
- **Transport Committee:**
 - Parent Representative:
 - Mr. Kameshwar Prasad
 - Teacher Representative:
 - Ms. Suparna Maity Ms.
 - Ms. Sangeeta Shukla
- **Internal Complaint Committee:**
 - Parent representative:
 - Ms. Zehra Shinde
 - Teacher representative:
 - Ms. Nutan Chaudhary
- **Protection of Child from Sexual Abuse:**
 - Teacher representative:
 - Ms. Archana Mankar
- **Behavior Violation of Grave Concern Addressing Committee:**
 - Parent representative:
 - Ms. Deepali Tarar

- **Leader's Conclave**

Ms Namrata Majhail spoke about the **Leaders' Conclave 2025** – which was hosted by The Orchid School where leaders from different school participated. A platform where educators, student leaders, and academic mentors came together to engage in dialogue and showcase thought leadership on **research-driven education**.

- **Founders' Day –**

- Ms Namrata Majhail highlighted about the upcoming events in the month of August on occasion of the Founders' Day.
- She mentioned that the school will be completing 21 glorious years and thus the school had planned an array of events.
- All EPTA members were cordially invited to attend these programs.

- She gave a brief insights on forthcoming events like Higher Education Fair: Youth Summit: TEDx: Veer Gatha (Independence Day) : Sports Fest : Concerts: Community Projects.

Discussion points for the next year:

- There may be a change in the school uniform from the next academic year. The update will involve changes in the fabric and style, while the school branding and colours will remain unchanged. Further details will be shared in due course.
- Starting from the academic year 2026–27, the school may adopt an April to March academic session. This proposal is currently under discussion, keeping in view the implications of two board examinations and the availability of teachers. Further details regarding the transition will be shared in due course.
- An Invite was extended to all PTA members for the Three days celebration of the 21st Founders Day.
- The meeting concluded with a vote of thanks.