

# The Orchid School

Baner, Pune

Date: 3<sup>rd</sup> October 2023

Circular No. TOS/FRO/CIR/FS/23-24/22

## Circular for Classes VI to XII

**Subject: Circular for Online school on specific Saturdays of the month.**

Dear Parents,

Greetings to all!

It has been noticed since the beginning of this academic year that the attendance on working Saturday in school is very low.

While the entire machinery is working at full strength to run the school for the students, there seems to be a low turnout of students. On some occasions, the school has also arranged for external facilitators for higher grades for training in soft skills etc, but the number of interested students who diligently attend these sessions hasn't picked up.

In view of this issue, the school has decided to conduct online classes 1 working Saturday each month on an experimental basis. This will ensure that the students can attend the classes from home and at the same time the portion will continue in the pace and style as required.

Also, this mode of teaching learning will help the students be accustomed to the **Teams platform** for posterity too.

Details of the Online Classes:

Date	Timings	Classes
7 <sup>th</sup> October 2023	8:30 am – 12:30 pm	VI – XII
4 <sup>th</sup> November 2023		VI – XII
16 <sup>th</sup> December 2023		VI – VIII
13 <sup>th</sup> January 2023		VI – XII
24 <sup>th</sup> February 2024		VI – IX, XI
16 <sup>th</sup> March 2024		VI - VII

- Regular Saturday timetable will be followed. In case there is any change, the same will be communicated by the class teacher.
- Every student has their own unique MS Team login id.
- Students should check the Team calendar to attend the classes as per the schedule.

We urge parents to ensure that students diligently log in for the classes and attend the same. In case any parent / student needs login details, please send in the email to [itsupport@theorchidschool.org](mailto:itsupport@theorchidschool.org) for further assistance.

We hope as partners, both parents and the school can address the attendance issue thus making the learning worthwhile for the students.

We will review this at the end of the academic year to know if the attendance has been better and classes have been effectively conducted.

Atreyi Saha  
Vice Principal

Sangeeta Kapoor  
Principal