

**The Orchid School**  
**Parent Teacher Association- Executive Committee Meeting**  
**2022 - 2023**

**Date:** 24.9.2022

**Venue:** Conference Room

**Time:** 4:00 p.m.

**Agenda:**

- Sharing of School Time Change Survey
- Upcoming Events and Updates

**Members Present:**

**School Representatives:**

1. Ms. Sangeeta Kapoor – Principal, Ex- Officio Secretary
2. Ms. Atreyi Saha – Vice Principal
3. Mr Sunil Kale – Admin Unit Head

**Parent Representatives:**

1. Dr Suvid Nadkarni
2. Ms Supriya Khanolkar
3. Ms Jayshree Shinde
4. Ms Sharmistha Gaikwad
5. Ms Hema Patel
6. Mr Nitin Welde
7. Ms Shilpa Moghe
8. Ms Deepika Rao

**Teacher Representative:**

1. Ms Suparna Maity
2. Ms. Susmita Patnaik
3. Ms Chanchal Gurung
4. Ms Debarati Ghosh
5. Ms Neelam Narbariya
6. Ms Nutan Sinha
7. Ms Purva Gangrade
8. Ms Supriya Bhoite
9. Ms Priya Bhargava

### **Points of discussion:**

- Principal, Ms Sangeeta Kapoor welcomed all the parents and teachers to the PTA Meeting.
- She shared the agenda for the meeting.

### **Change in School Timings:**

- The reasons for change in school timings was shared with the parents.
- The school conducted surveys for parents and staff respectively.
- As per the survey results for Parents:  
It was noted that:
  - Out of 1079 parents, response received is from 792 parents.
  - Percentage of response- 73.4%
  - Parents who do not want change in school timing - 215 (27.14%)
  - Parents who want change in school timing i.e. 8 am - 414 (52.27%)
  - Parents who want change in school timing i.e. 7:45 am - 157 (19.82%)
- As per the survey results for Parents:  
It was noted that:
  - Out of 127 staff members, responses received were from 104
  - Percentage of responses received – 81.88%
  - Staff who do not want change in school timing - 12 (11.53%)
  - Staff who want change in school timing i.e. 8 am - 58 (55.76%)
  - Staff who want change in school timing i.e. 7:45am - 33 (32.69%)
- Based on the majority of responses and recommendations and post PTA ratification, the school timings will be from 8:00 am onwards.
- This change would be effective from 1<sup>st</sup> April 2023 as logistics for the same had to be arranged.
- PTA Representative Ms Deepika Rao enquired about the number of students not opting for school bus. It was informed that approximately 60% students do not avail of the school bus facility.
- Parents appreciated that the school had considered the change of school timings from 1<sup>st</sup> April 2023 and not post Diwali this year.

### **Updates regarding forthcoming programs:**

- The members were informed about the Nine Days Nine Stories project which would begin on 26<sup>th</sup> September 2022 to celebrate Women Empowerment in the light of Navratri celebration.
- The members were also apprised of the Dandiya Night celebration to be held on 1<sup>st</sup> October 2022.
- It was announced that the next PTA meeting will be held on Saturday, 8<sup>th</sup> October 2022 and the agenda will be the Fee ratification for AY 2023-24.
- It was also informed that Diwali vacation will be preponed to 20<sup>th</sup> November'22.
- Sangeeta Di thanked all the parents and teachers for attending the PTA meeting to discuss these points.