

THE ORCHID SCHOOL

Circular No. TOS/FRO/CIR/FS/15-16/13

Date: 14<sup>th</sup> December 2015

**Circular for 4<sup>th</sup> Installment of fees (for Sr. K.G. to STD X) 2015-16**

Dear Parents,

1. Sending across fee challan for **4th installment** of fees with the students on **Monday, 14<sup>th</sup> December 2015**
1. The due date for payment of school fees is **Tuesday, 22<sup>nd</sup> December 2015** – after which late fee will be added.
2. Late fee will be charged, as before, **Rs 100/- per day.**
3. Pay in time to avoid late fees.
4. All other conditions in terms of payments, due date etc. will remain the same, applicable as per the challan.

<b>4th Installment of fees 20% for S.R. K.G. to STD X</b>		
<b>Sr. No.</b>	<b>Class</b>	<b>4th Installment - 20% Due date – 22<sup>nd</sup> December 2015</b>
<b>1</b>	<b>Sr.KG</b>	<b>13400</b>
<b>2</b>	<b>STD I</b>	<b>16200</b>
<b>3</b>	<b>STD II</b>	<b>18800</b>
<b>4</b>	<b>STD III</b>	<b>17600</b>
<b>5</b>	<b>STD IV</b>	<b>17600</b>
<b>6</b>	<b>STD V</b>	<b>19000</b>
<b>7</b>	<b>STD VI</b>	<b>19000</b>
<b>8</b>	<b>STD VII</b>	<b>19000</b>
<b>9</b>	<b>STD VIII</b>	<b>20600</b>
<b>10</b>	<b>STD IX</b>	<b>20600</b>
<b>11</b>	<b>STD X</b>	<b>20600</b>

## Fee Collection Counter: HDFC bank

1. Fee collection counter will be available at school from :  
14<sup>th</sup> December, 2015 to 22<sup>nd</sup> January 2016.
2. Help desk days & timings – all school working days. Refer to school calendar for the same.
3. The timings for the fee collection counter will be **11 am to 3 pm.**
4. Three modes of payment are possible now including online payment mode.
  - a. For online payment the link is available on the school website [www.theorchidschool.org](http://www.theorchidschool.org). Go to the Admission link on the Header- Click Online Fee payment. It will guide you to step by step online payment process. Charges as applicable for all online payment mode. For Debit Card the charges per transaction are 1.33% + service taxes of the total transaction amount.

**Online Payment Facility will be available from 14<sup>th</sup> December 2015 to 22<sup>nd</sup> December 2015.**

b. Payment by Cheque / Demand Draft / Pay Order payable at all HDFC branches. No additional charges will levied for this payment mode.

c. Cash payment facility available at 6 branches. The list is given below. No additional charges will be levied for this payment mode. Cash payment can be done in following braches only:

1. **Kothrud Branch:** - PLOT NO 58, 59, MAYUR COLONY, KOTHRUD, PUNE – 411029
2. **Pashan Branch:** - CASP - BHAVAN, 132/2 PLOT NO. 3, PASHAN BANER LINK ROAD, PASHAN, PUNE – 411021
3. **Pimple Saudagar Branch** :- SURVEY NO 90, LAKSHADEEP PALACE, SHOP NO - 1, PIMPLE SAUDAGAR,, POST AUNDH CAMP, PUNE – 411027
4. **Baner Branch** :- PLOT 265/2, BANER ROAD, OPP BHARAT GAS PETROL PUMP, BANER, PUNE – 411045
5. **Pimpri Branch** :- KAMALA CROSSROADS,FINOLEX CHOWK, UNIT NOS 1 TO 4 AND 26 TO 29,A-WING, OPP PCMC OFFICE, PIMPRI, : PUNE – 411017
6. **Aundh Branch:** - 93 ANAND PARK, RAJYOG CREATIONS, OFF ITI ROAD, AUNDH, PUNE - 411 007

For further query Helpline Numbers of HDFC officials:

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|-------------------|------------|
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