

THE ORCHID SCHOOL

Baner, Pune

Date: 14.12.17

Circular No. TOS/FRO/CIR/FS/17-18/18

Circular for Provisional Admission in STD XI: Science Stream: 2018-2019

Schedule for Provisional Admission Std XI:

	Dates	Event	Remarks
1	1st Feb 2018 to 8 th Feb 2018	Offline Registration at School office	<ul style="list-style-type: none"> Understand the process of Admission from Admission Incharge Time : 9 to 4 pm Document verification (read eligibility criteria) Get LRC and Family meet – Date and Time
2	10 th Feb 2018	Admission Process for TOS students	<ul style="list-style-type: none"> Level Readiness Check (LRC) and Family Meet as per schedule LRC Subjects - Physics, Chemistry, Maths, Biology and English
3	11 th Feb 2018	Admission Process for Non TOS students	<ul style="list-style-type: none"> Level Readiness Check (LRC) and Family Meet as per schedule LRC Subjects – Physics, Chemistry , Math, Biology and English
4	15 th Feb 2018	Admission Declaration	<ul style="list-style-type: none"> Release of list of students
5	17 th Feb 2018	Fee Payment	<ul style="list-style-type: none"> Check Fee Structure
6	21 st Feb 2018	Provisional Admission Confirmation	<ul style="list-style-type: none"> Subject to payment of fees, a mail will be sent for confirmation of Provisional Admission

Criteria for Provisional Admission:

Board	Subject	Term I Score	LRC
CBSE / ICSE / SSC / IB /	Mathematics	70% for CBSE students or equivalent percentage/ grade in respective education boards	70 % in Mathematics
	Science	70% in Science / Cumulative Physics , Chemistry, Biology (in all subjects)	60% in Physics, Chemistry , Biology
	English	70 % in English	60% in English

Important Note :

- Subjects** : The subject options available
 - Compulsory subjects: English, Physics, Chemistry, Work Education, General Studies and P.E.
- Optional subjects:** (any two) – Biology, Math, Informatics Practices, Economics
- Mathematics -LRC and Term 1 Scores , if not met with, it will not be offered as optional subject
- Switching the subjects or change of any subject will not be allowed. Conditions apply.

Documents to be submitted at the time of Provisional Admission:

Photocopy of Term 1 Result is mandatory when you come for online LRC and Family Meet.

- Recent passport size photograph.
- Birth certificate original or self-attested copy
- Aadhar Card copy for Indian Nationals and Passport copy for foreign nationals.

Fee Structure:

Sr. No.	Class	Admission Fee (Non Refundable – One Time)	Annual Fee
1	XI	Rs. 25000/- Non- refundable for TOS students	Rs. 1,21,000/-
2	XI	Rs. 50,000/- Non-refundable for Non TOS students	Rs. 1,21000/-

Payment schedule:

Sr. No.	Class	Admission Fee (Non Refundable – One Time)	1st Installment 60% (to be paid at the time of Povisional admission)	Total to be paid at the time of Provisional Admission	2nd Installment 40% in the month of October 2018
1	XI	For TOS Students: Rs. 25000/- Non – refundable to be paid at the time of Provisional Admission	Rs. 72,600/-	Rs. 72,600 + Rs. 25000/- = Rs.97,600/-	Rs. 48,400/-
2	XI	For Non TOS students: Rs. 50,000/- Non- refundable to be paid at the time of Provisional Admission	Rs. 72,600/-	Rs. 72,600 + Rs. 50000/- = Rs. 1,22600/-	Rs. 48,400/-

- Payment of fees can be done through following ways:
 - Demand Draft/ Pay order.
 - Online Transfer – through school web portal – www.fees.theorchidschool.org
 - Cheque – acceptable only for HDFC bank.
- In all situations, at any given point of time, if withdrawal of admission takes place there is no refund applicable, be it provisional admission or confirmed admission.
- **If the student leaves school in the middle of the academic year then he/she has to pay full fees for that academic year.**

Fees include:	Fees do not include:
<ul style="list-style-type: none"> • Regular CBSE course studies. • Co- Scholastic subject areas namely PE, General Studies and Work Education. • Practical in relevant subjects. • Assessments as per norms. 	<ul style="list-style-type: none"> • Uniform. • Text book and notebooks (Vendor stall will be made available at school venue). • Stationery. • Study Visits/ Exchange Program • CBSE Registration and Examination Fee.

Process of provisional to Confirmation of Admission:

Admission Confirmation happens after the verification of STD X Board results as a formality to be adhered to according to the Admission Policy.

Documents to be submitted for Confirmation of Admission:

- Mark sheet of Class X Board Examination – Photocopy (self-attested)
- Transfer Certificate / School Leaving Certificate – original
- Migration Certificate – Photocopy

Please Note:

- Failing to meet any of the above criteria will result in cancellation of admission.
- Management reserves all rights for confirmation of admission.
- All Admissions are subject to availability of seats.

Important Dates:

- **Academic Session begins : 2nd April 2018 (Monday) for all Sections** subjected to Board Examination Timetable
- Foundation Course will be conducted by Subject Matter Experts for Section I1 and I2.
- If students miss the Foundation Course because of any reason, this course will not be repeated nor will its content and course material be made available.
- The above is applicable for Section I3 also, please ensure that your ward attends school from the very first day.
- **Summer Break for Section I3 begins from 6th May, 2018 to 6th June 2018.**
- Summer Break for Section I1 & I2 will be informed at the time of admission.
- Regular classes will begin after the summer break from Thursday 7th June 2018.

School Timing:

Time/Days	All Sections of Class XI
Time (Mon-Fri)	8:30 am to 3:00pm
Saturday	9:00 am to 1:00 pm

- No negotiations will be allowed regarding school timings and number of minimum expected working days (75% as per CBSE norms) even if the student has enrolled for other coaching classes.
- Attendance in April is mandatory. Missing School in April will lead to cancellation of Admission/ non confirmation of Admission
- Transport facility is available.

Prepared By

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