

# THE ORCHID SCHOOL

Baner Mhalunge Road, Baner, Pune – 45

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Date: 31st August 2016

Circular No.:TOS/FRO/CIR/FS/16-17/9

## CIRCULAR

Dear Parents,

In our series of continuous efforts in regards to the student and their safety, we hereby request all the parents whose wards are using two-wheeler or a bicycle to help and guide them follow the traffic rules and norms set by the Traffic Department.

If your ward is travelling to school by a two-wheeler or bicycle please note that he / she should follow rules laid by the school management which are mentioned below.

1. Wear a Helmet compulsorily while riding.
2. Park your vehicle specifically at the allocated space and not on the roadside.
3. Follow instructions given by the security personnel.

**Note: School will not be responsible for vehicle confiscated by the traffic police or if the student is without a helmet or documents.**

If any queries/ concerns, please approach Mr.Ganesh Phule - Admin Unit Head OR email at - [ganeshphule@theorchidschool.org](mailto:ganeshphule@theorchidschool.org), Contact No: 9325806722

Hoping to receive your utmost co-operation in this regard!

Prepared By

Approved by

**Mr.Ganesh Phule**  
**Admin Unit Head**

**Ms. Namrata Majhail**  
**Principal**

*As this is a computer generated document, it does not require signatures.*