

## The Orchid School

### Minutes of PTA Executive Council Meeting

Date 21.7.18

Venue: TOS Conference Room

#### Members Present:

#### School Representatives:

1. Ms. Lakshmi Kumar – Board Representative
2. Ms. Namrata Majhail – Principal, Ex- Officio Secretary
3. Ms. Sangeeta Kapoor – Vice Principal
4. Mr. Bhairav Godse – Interim Admin Unit Head

#### Teacher Representatives:

1. Ms. Saheli Roy- Class I Representative
2. Ms. Reena Garg- Class II Representative
3. Ms. Reshma Kale- Class III Representative
4. Ms. Chanchal Gurung- Class IV Representative
5. Ms. Swapna Tembe- Class VII Representative
6. Ms. Deeksha Jain- Class VIII Representative
7. Ms. Shilpa Ghadge- Class X Representative

#### Parent Representatives:

1. Mr. Hardik Desai Lead Parent
2. Ms. Dolly Vyas Class I Representative
3. Mr. Sachin Chougule Class III Representative
4. Ms. Suvarna Mahashabde Class IV Representative
5. Mr. Nitin Welde Class VI Representative
6. Mr. Aditya Shukla Class VII Representative
7. Ms. Srushti Surekaa Class VIII Representative
8. Ms. Renuka Garg Class IX Representative
9. Ms. Swati Pise Class X Representative

#### Agenda:

- Orienting PTA Members with the School Systems
- Formation and introduction of various committees and role of PTA members in functioning of these committee
- Orienting New Committee Members about Intelligent Surveillance System

#### Points of discussion:

- Principal, Ms. Namrata Majhail started the meeting by welcoming the members.
- Introductory round was conducted for all the members to know each other.
- The meeting began by sharing the agenda.

### **Familiarizing Members with the School System:**

- Director Ms. Lakshmi Kumar oriented the members with the Organogram. She explained about the structure and human resource working behind the functioning of the school.
- The admission status for the AY 2018-2019 was shared with the members. The current strength of students shared was 1259. Out of this strength 76 students are admitted under RTE.
- Members were informed that the school has yet not received any reimbursement from the government. The financial expenditure for the same is increasing every year.
- The members were apprised with the current staff status of the school.
- The new salary structure of the staff was shared. The range of salary for the teacher is Rs. 25000 to Rs. 40000. The members were also informed about the benefits and facilities given to the staff.

### **Selection of PTA Members for Various Committees in School:**

- To select the PTA representative for various committees, members were oriented about objectives, structure and functioning of the committees in the school.
- The members were asked to volunteer to be the part of the committees as per the norms. The names of the members who will be the part of various committees are given below-
- **School Managing Committee-**
  1. Parent representative: Mr. Hardik Desai
  2. Teacher representative: Ms. Shilpa Ghadge
- **Transport Committee-**
  1. Parent representative: Mr. Nitin Welde  
Ms. Suvarna Mahashabde
  2. Teacher representative: Ms. Saheli Roy
- **Internal Complaint Committee-**
  1. Parent representative: Ms. Srushti Surekaa
  2. Teacher representative: Ms. Chanchal Gurung
- **Protection of Child from Sexual Abuse-**
  1. Parent representative: Ms. Renuka Garg
  2. Teacher representative: Ms. Reena Garg
- **Admission Panel (RTE and General Admission):**
  - Parent representative: Ms. Renuka Garg  
Mr. Aditya Shukla  
Mr. Sachin Chougule  
Ms. Dolly Vyas
- **Recruitment Panel-**
  1. Parent representative: Ms. Swati Desai  
Mr. Nitin Welde

### **Founders' Day related:**

- In the current academic year Founders' Day celebration will be held in two different months instead of only in August.
- Members were informed that the Youngistaani Conclave provides the platform to the students to present their innovation. The TEDx event is completely handled by the students of Class XI and XII. It provides the opportunity and gives the exposure to the students of Managing the event in its complete form. Students get the exposure of leading the team, collaborating, coordinating, public speaking, etc.
  1. **Youngistaani Conclave** will be on 4<sup>th</sup> August.
    - The **Keynote** will be given by Mr. H. R. Gaikwad, Chairman & Managing Director, BVG India Ltd.
    - The two Guest of Honor are- Mr. Satish Kouchi and Mr. Rajeev Kher.
  2. **TEDx TheOrchidSchool:**
    - TEDx will be on 5<sup>th</sup> August evening.

### **Intelligent Surveillance System:**

- Director Ms. Lakshmi Kumar explained the context of why TOS thought of exploring and implementing IS2. She shared the context of the unpleasant incident that took place in one of the prominent school and the panic amongst the parents. The then PTA and CPV members had done the security check of the school independently and had expressed that the arrangements are good but is not sufficient.
- Members were apprised with the process followed right from exploring the system till its ratification by PTA and the transparency maintained by TOS to keep the parents informed about the same.
- The Lead PTA Member, Mr. Hardik Desai shared the insight of the time, period consumed and the discussions that took place before ratifying the decision of implementation of IS2.
- Most parents felt that the school should not wait for any untoward incident and then discuss or assign blame.
- It was discussed by the members – of whom many were CPVs or class that has gone through prototype- that this whole initiative came as a response to request from parents' representatives.
- While the members saw that the school has shared all information from time to time and transparent in this , it could have also asked CPV to have conversation via class wassup and also during orientation time not planned class orientation .
- The members of the PTA Committee (2018-2019) stated that the decision taken by the previous committee (2017-2018) should be respected and 6 members (Parent Representatives) out of 8 have agreed on going ahead with the implementation of IS2. Considering the majority, the decision was taken that TOS will go ahead with implementation of IS2.
- Considering few of parents concerns and keeping larger group of parents queries in mind, it was suggested that an open forum should be provided to the parents to understand the details of IS2.

- The meeting will be called of all school parents on 25<sup>th</sup> August so those who want to come and clarify or understand the details of IS2 will get an opportunity to do the same. However the decision to go ahead with IS2 is not to be reviewed. PTA has given a go ahead for further processes of implementation of IS2.
- Director closed the meeting by thanking all the members present.