

The Orchid School

Date: 11.1.16

Circular No. TOS/FRO/CIR/FS/15-16/14

Subject: Formative Assessment -3 Student Performance Report for Classes I to VIII, XI and XII.

Dear Parents,

On 13th of January the Academic Reports of FA3 will be released online. You can start accessing the Academic Performance Reports 6 pm onwards.

- To access the Report of your child follow the given path-

School Website → Parents and PTA → Academic Reports → Enter the cell phone (contact number) to the Parent Portal login page → Generate the OTP (One Time Password) → OTP will be sent on the cell phone number that you have entered → enter the OTP.

- Once you login, you will reach the Parent Portal page. On this page there are four options to provide you with the comprehensive details of your child.

Student Profile- Your child's profile details can be viewed here.

Student's Report Card- Click to view or to download your Child's Academic Report Card. Term I and FA3 Reports are available. Click on FA3 to view the latest reports.

Academic Performance - Your child's subject wise cumulative score; average score of the class, Class average percentage is available here. You can select the test FA3 to check on the comparative details of your child's academic performance.

Academic Progress- Graphical presentation of the academic performance of your child is presented. You can select individual subject to see the graphical presentation of the academic performance across the tests.

The FA3 Academic Performance Report will reflect all possible modifications suggested by the parents.

- In Academic Performance the Ranks have been removed to echo the spirit of TOS and CBSE. The average percentage score is visible which will give you the idea of class performance.
- The OTP generation process is now available throughout day and night. Earlier it was from 7 am to 10 pm.

Just to share with you all-

- The application used for the Performance Reports have the added feature for the teachers to see the performance analysis of individual child.
- This helps the teacher to check the overview of the class and the individual's performance instantly.
- The outcome of performance analysis will be used to discuss during the PTC.

Important to note:

- **Academic Performance Reports for Class IX and X** will be released on **20th January**.
- For Class IX and X the Performance Report of FA3 and FA4 will be released together.
- The PTC for Classes Sr. KG to VIII, XI and XII is scheduled on 16th January.
- PTC for Classes IX and X is scheduled on 23rd January.
- The time allotted to you for PTC will be sent by the Class Teacher.
- Class teachers and Subject Teachers will be available to discuss the academic performance of your child.
- The test papers will be shown only during the PTC.
- Please make sure that you attend the PTC. Test papers will not be shown other than this day.

Prepared by

Ms. Sangeeta Kapoor
Vice Principal

Approved by

Ms. Namrata Majhail
Principal